



Eric J. Holcomb, Governor

Indiana Government Center South
402 West Washington Street, Room W469
Indianapolis, IN 46204

Award Recommendation Letter

Date: January 25, 2024
To: L. Erin Kellam, Deputy Commissioner
Indiana Department of Administration
From: Lindsey Osborne, Procurement Consultant
Indiana Department of Administration
Subject: Negotiated Bid #24-76666
Bedsheets, Blankets, and Bedspreads

Recommended Award for four (4) year contract with an estimated amount of \$424,772.95.

Based on the evaluation of the responses received for Negotiated Bid #24-7666, **Tabb Textiles** is recommended for award to provide Bedsheets, Blankets, and Bedspreads for All State Agencies. Terms of this recommendation are outlined in this letter.

The State received bids from two (4) Respondents:

- Calderon
- Charm-Tex
- Now Linens
- Tabb Textiles

The solicitation was issued as a Negotiated Bid to establish a statewide Quantity Purchase Agreement (QPA) for the following line items:

1	Sheet, Flat, Woven, White, Size 54"x90", Made From 100% Cotton & Bleached; 140 Thread Count +/-3%. Minimum 1" Top & Bottom Hem; Sides Hemmed or Selvage. Institutional Wash & Dry. Maximum 4-6% Shrinkage.	DZN
2	Sheet, Flat, Woven, White, Size 66"x99", Made From 100%, Cotton & Bleached; 140 Thread Count +/-3%. Minimum 1" Top & Bottom Hem; Sides Hemmed or Selvage. Institutional Wash & Dry.	DZN
3	Sheet, Flat, Woven, White, Size 66"x104", Made From 100%, Cotton & Bleached; 140 Thread Count +/-3%. Minimum 1" Top & Bottom Hem; Sides Hemmed or Selvage. Institutional Wash & Dry	DZN

4	Sheet, Flat, Woven, White, Size 72"x108", Made From 100%, Cotton & Bleached; 140 Thread Count +/-3%. Minimum 1" Top & Bottom Hem; Sides Hemmed or Selvage. Institutional Wash & Dry	DZN
5	Sheet, Flat, Muslin, Woven, White, Size 54"x90", Made From, 50/50 Polyester/Cotton & Bleached; 130 Thread Count +/-5%. Minimum 1" Top& Bottom Hem; Sides Hemmed or Selvage. Institutional Wash & Dry	DZN
6	Sheet, Flat, Percale, White, Size 66"x104" Made From 50/50 Polyester/Cotton & Bleached; 180 Thread Count +/-3%. Minimum 1" Top& Bottom Hem; Sides Hemmed or Selvage. Institutional Wash & Dry	DZN
7	Sheet, Flat, Percale, Lt Blue, Size 66"x104" Made From 50/50 Polyester/Cotton & Bleached; 180 Thread Count +/-3%. Minimum 1" Top& Bottom Hem; Sides Hemmed or Selvage. Institutional Wash & Dry	DZN
8	Sheet, Fitted, Woven, White, 36" x 80" x 6", Made from 50/50 Polyester/Cotton & Bleached; 130 Thread Count +/-7%; Corners Contain Elastic; Institutional Wash & Dry; Max. 2-3% Shrinkage	DZN
9	Sheet, Fitted, White, 35"x80"x5", Knit, Made from 50/50-Combed Cotton & Polyester, Minimum 0.85 Lb. Each. Conventional Sewn-In Corners Contain Elastic. Smooth & Wrinkle Free	DZN
10	100% cotton thermal blanket, snagless, white, size 66" X90"	DZN
11	Grey Woven Wool Blanket, 60"x80" with 70% wool & 30% fiber	DZN
12	Solid Blue Blankets, 66"x 90", Cotton/Polyester Blend, snagless, tight weave construction, machine washable, non-allergenic	DZN
13	Pillowcase, white, 50/50 Polyester/Cotton, 21 x 34, 2" Hem, Institutional Wash & Dry, 130 thread count +/- 3%	DZN
14	Ribcord Bedspread, Royal Blue, Twin 76"x110", 55/45 Cotton/Poly Blend, 2.5 lbs.	DZN
15	Blanket, 74" x 94", cream or ivory, snagless, selvage sides, cotton/polyester blend, industrial wash and dry, Standard Textile Serenity™ or approved alternate. *	DZN
16	Blanket, 74" x 106", cream or ivory, snagless, selvage sides, cotton/polyester blend, industrial wash and dry, Standard Textile Serenity™ or approved alternate. *	DZN
17	Ribcord Bedspread, Cream or Ivory, Twin 76"x110", 55/45 Cotton/Poly Blend, 2.5 lbs.	DZN

Bid Summary

The bids were evaluated according to the criteria established in the bid documents and their adherence to requirements. When necessary, the State clarified with the Respondents to ensure specifications were met.

Award Summary

The State awarded to the overall lowest bidder meeting all specification requirements. The final overall evaluation score is listed in the table below.

Round 1

Bidder	Total Bid Amount	Bid on all Products	Total Award Amount
Tabb Textiles	424,772.95	Yes	0
Calderon	512,861.80	Yes	0
Charm-Tex	386,519.64	No	0
Now Linens	505,998.19	Yes	0

Best and Final Offer Round (BAFO)

Bidder	Total Bid Amount	Bid on all Products	Total Award Amount
Tabb Textiles	424,772.95	Yes	424,772.95
Calderon	502,677.35	Yes	0
Charm-Tex	386,519.64	No	0
Now Linens	505,998.19	Yes	0

During the course of evaluation, the State scrutinized the bids to determine the viability of the proposed business solution to meet the needs of the State. The Indiana Department of Administration evaluated the bids based on the stipulated criteria outlined in the bid documents.

Pending successful contract negotiations, the term of the contract shall be for a period of four (4) years from the date of contract execution.

Lindsey Osborne

Lindsey Osborne
Procurement Consultant